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From: Kiran <kiran@itcan.biz>

Date: 14 July 2017 at 14:29

Subject: Request for Fresh Graduates - Immediate Job Opening for Community Operations Analyst in KL, Malaysia

To: chalida.w@op.kmutnb.ac.th

Dear Madam,

Good Day!

It was nice talking to you.

We have below opening for Community Operations Analyst. I would like to know if you can help us to interview your students who are just graduated from your University and who are willing to work in Malaysia.

We are hiring more than 100 fresh Thai graduates to work in our project. It would be grateful if you can help us check with your students and who are interested to work in KL, Malaysia.

Please note that we need Fresh Graduates who finished their degree or Students who are going to finish the degree in coming 2-3 months.

About ITCAN Pte. Limited (www.itcan.biz)

- ✓ The core areas of our company are in IT consulting, application development, professional/managed services and infrastructure support.
- ✓ We are also fully equipped to service any requirements for skilled & professional IT Consultants on contract/permanent hire.
- ✓ We become a client's reliable and cost-efficient outsourcing partner whilst providing attractive career growth for our consultants.
- ✓ We have a strong local resource base with a good mix of Local and Foreign Talent. We can provide IT resources matching exactly to your needs.
- ✓ Our IT Consultants are our assets. They are highly skilled professionals who possess good attitude & communication skills.
- ✓ We are **800+ strong workforce**

Employer: IT Business Solutions Sdn Bhd (Regional Office of ITCAN Pte Ltd)

Type: Long term contract (1+ Year)

Location: KL, Malaysia

DUTIES AND RESPONSIBILITIES:

- Ø Understand Client Policies and Guidelines
- Ø Review user reports regarding website content
- Ø Make decisions according to the defined Policies and Procedures
- Ø Identify improvement opportunities in work flow and suggest solutions

Ø Interface effectively with other internal and Client teams

KEY QUALIFICATIONS/SKILLS

- Ø Strong read and writing skills
- Ø Strong knowledge of cultural context in the transactions handled

- Ø Ability to work analytically within a problem-solving environment
- Ø Detail orientation and client focus
- Ø Passionate about the internet

Requirements:

- Degree Holders (Any degree eg: Engineering /Business / IT/ Computers/ Education/ Business Administration)
- Willing to Learn Attitude
- Committed & Responsible
- Passionate about the internet and online applications
- Ability to work in a fast-paced work environment
- On Job Training will be provided to all successful candidates

Additional Details

- Yearly renewable contract
- We will sponsor for working permit
- Accommodation for first 2 weeks in Kuala Lumpur
- Flight Ticket Reimbursement.

Regards,

Kiran
Manager - Talent Acquisition
EA License No: 13C6429
Registration number: R1443178

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